



# Developmental Enrichment Centers

A community of Friendship and Acceptance

## VOLUNTEER AGREEMENT

The Volunteer Agreement is intended to provide an understanding of the duties associated with each volunteer position as well as policies and procedures under which all volunteers provide support to the clients and staff of Developmental Enrichment Centers.

**Developmental Enrichment Centers**, herewith agrees to accept the volunteer services of \_\_\_\_\_, beginning \_\_\_\_\_, for \_\_\_\_\_ hours per week.

DEC in turn, does commit to the following:

1. To provide accurate information, training, and assistance.
2. To ensure supervision and provide job assessment feedback.
3. To respect the skills and individual needs of the volunteer.

### Volunteer

I, \_\_\_\_\_, agree to serve as a volunteer and commit to/allow the following:

1. To perform volunteer duties to the best of my ability.
2. To adhere to agency rules, policies and procedures, including record-keeping requirements and confidentiality of agency and client information.
3. To meet time and duty commitments, or to provide adequate notice so that alternate arrangements can be made for my absence.
4. **To permit, as evidenced by my signature below, background checks of information provided in my application, as well as criminal and driving record checks.** I understand that while I can refuse such background checks, doing so may excluded me from consideration from some types of positions.
5. I understand that my signature below extends permission for organizations or individuals listed on my application, to be contacted regarding my suitability for volunteer work at Developmental Enrichment Centers.

### Agreed to:

Volunteer: \_\_\_\_\_  
*Print Name Clearly*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Director: \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*